

# Agenda Item Form

Agenda Date: 04/20/04

Districts Affected: All

Dept. Head/Contact Information: Building & Planning Services, Patricia D Adauto, (915) 541-4 853

## Type of Agenda Item:

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Resolution            | <input type="checkbox"/> Staffing Table Changes   | <input type="checkbox"/> Board Appointments        |
| <input type="checkbox"/> Tax Installment Agreements       | <input type="checkbox"/> Tax Refunds              | <input type="checkbox"/> Donations                 |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer          | <input type="checkbox"/> Item Placed by Citizen    |
| <input type="checkbox"/> Application for Facility Use     | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements            | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application         |
| <input type="checkbox"/> Other _____                      |   |  |

## Funding Source:

- ☐ General Fund  
☐ Grant (duration of funds: \_\_\_\_\_ Months)  
☐ Other Source: \_\_\_\_\_

## Legal:

- ☒ Legal Review Required      Attorney Assigned (please scroll down): Kevin Elkins ☒ Approved      ☐ Denied

Timeline Priority: ☒ High      ☐ Medium      ☐ Low      # of days: \_\_\_\_\_

## Why is this item necessary:

Authorization to expedite property acquisition process related to funded capital projects.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:  
\_\_\_\_\_

Statutory or Citizen Concerns:  
\_\_\_\_\_

Departmental Concerns:  
\_\_\_\_\_



CITY CLERK DEPARTMENT  
2004 APR 15 PM 1 09

**CITY OF EL PASO, TEXAS  
BUILDING & PLANNING SERVICES**

TO: The Honorable Mayor & Council  
Jim Martinez, Chief Administrative Officer  
Laura Uribarri, Executive Assistant to the Mayor  
Adrian Ocegueda, Executive Assistant to the Mayor

CC: Lisa Elizondo, City Attorney  
Theresa Cullen-Garney, Deputy City Attorney  
Kevin Elkins, Ass't Attorney

FROM: Patricia D. Adauto, Deputy CAO for Building & Planning Svcs.

SUBJECT: Council Agenda Item – April 20, 2004

DATE: April 15, 2004

*PDA  
by  
m Calderin*

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The following item has been scheduled for City Council action on April 20, 2004:

**That the Deputy Chief Administrative Officer for Building and Planning Services, Patricia D. Adauto, be authorized to act as the representative for the City of El Paso in matters relating to property acquisitions associated with approved capital projects for the City of El Paso and that she be further authorized to sign all documents necessary to complete property acquisition transactions.**

This resolution authorizes Ms. Patricia D. Adauto, Deputy CAO for Building and Planning Services, to sign closing documents on behalf of the City. As part of the Capital Improvements Program, property acquisitions associated with capital projects may be required and brought to City council for approval. At the time of closing, additional closing documents and statements require the signature from the entity purchasing the property. By authorizing the Deputy CAO to sign these documents on behalf of the City, the closing process will be expedited. Should you have any questions, please contact Patricia D. Adauto or Terry Quezada, 541-4853.

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Deputy Chief Administrative Officer for Building and Planning Services, Patricia D. Adauto, be authorized to act as the representative for the City of El Paso in matters relating to property acquisitions associated with approved capital projects for the City of El Paso and that she be further authorized to sign all documents necessary to complete property acquisition transactions.

**ADOPTED THIS 20TH DAY OF APRIL, 2004.**

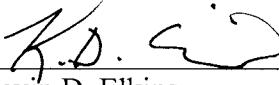
THE CITY OF EL PASO

\_\_\_\_\_  
Joe Wardy, Mayor

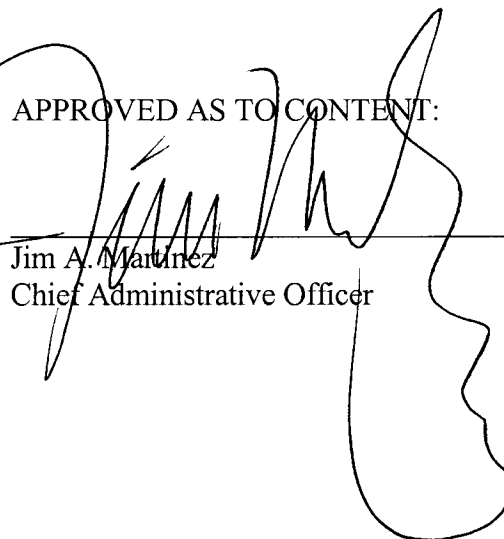
ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Kevin D. Elkins  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Jim A. Martinez  
Chief Administrative Officer